

CIOMR

Minutes, Executive Committee Meeting, MWM, Feb 4-6, 2010

Brussels, Belgium

1. **Welcome:** President of CIOMR, LCol. Bruno Pelletier, opened meeting and thanked all present for their attendance and participation.

2. **Roll Call:** A roll call of all VP's was conducted and there was representatives present from the following countries:

Full Membership; Belgium, Canada, Denmark, Estonia, France, Germany, Italy, Latvia, Netherlands, Norway, Slovenia, Spain, United Kingdom, United States,

Absent: Bulgaria, Estonia, Greece, Lithuania, and Poland.

Associate Membership: Present: Austria. Switzerland. Absent: FYROM, Singapore, South Africa

3. **Report by President:** LCol Pelletier reported that the transportation issue for CIOMR having to move away from NATO HQ for portion of meetings had been resolved and he was happy to report that all our meeting would be in the one location thus freeing time for more work. He reported that the Board had met last evening and again this AM with the national VP's. He noted that the task assigned by CoMEDs was revolutionary in that this is first time that Reserve Officers' opinion has been formally sought, and this hopefully will lead to future tasking. It is vital that we provide a credible response to CoMEDs and hence need input from all national VPs. This will improve the status of CIOMR. Work is progressing for Stavanger and CIOMR has one venue for all meetings.

4. **Report by Secretary General:** Major Tinne Zetterstrom:

- At the CIOR IBM in Breda in October CIOMR was represented by the President, the International Vice President, Walter Henny, Per William Bratlie-Jensen and the Secretary General.
- During the meeting the CIOMR group was able to have several working sessions and the IBM was a good opportunity to discuss and start prepare the Summer Congress in Stavanger in 2010.
- The meeting was also a good opportunity to prepare for this MWM and to discuss the practical things. As a result for the first time CIOMR are able to stay in the NATO HQ during all three working days and thereby avoid wasting precious working time on transportation.
- CIOMR was only able to offer one workshop prior to this year MWM: "Get acquainted with MIMMS".
- CIOMR will continue to work on being able to offer more workshops.
- In December the President and the Secretary General participated in the 32nd COMEDS Plenary meeting in NATO HQ in Brussels.
- At the COMEDS Plenary meeting the surgeon general's discussed two important topics:

- “Strategies to recruit and retain medical personnel “

- “Development of deployable medical capabilities “ – Exchange of concepts and experiences.

- COMEDS for the first time tasked CIOMR on the topic: “Strategies to recruit and retain medical personnel.
- CIOMR will present a report on the subject at the next COMEDS meeting later this year
- The Committees must adapt their by-laws to the in Istanbul adopted constitution.
- The KVNRO has nominated Colonel Dr. Olaf Penn for the position of President CIOMR 2012-2014.

5. **Minutes of Previous Minutes:** LCol Ross Purser reported that minutes of Summer Congress 2009 have been posted on CIOMR website for last month. They were circulated to Board and committee members and amended as appropriate, then circulated to all VP’s. As no further amendments were received, they were approved and posted on web. For this and all future meeting, he asked that all reports be send to assistant secretary general in electronic format so they can be added to minutes in accurate form and represent an actual record of what was said in meeting. Future minutes will be distributed to Board within weeks of each meeting, amended, and send to VP’s of each country for vote of approval.

6. **Treasurer’s Report:** by Francis Vanden Eynde, Detailed Report in Annex B

Summary of report is that we have not received 2009 dues from Netherlands nor Slovenia.

Our current bank balance is 25,125 Euros. We bought 3,238 Euros in Inventory, consisting of pins, crests, and metals, and received revenue of 1948 Euros in dues.

7. **Liaison Officer to CIOR Symposium Working Group:**

The Board and EC discussed extensively the option to send a CIOMR representative to the new CIOR Symposium working group. There was general consensus that while we wished to assist our colleagues in CIOR where possible, we are an independent organization, and as such reserve the right and responsibility to select our own agenda for our summer congress. It was confirmed by all that our first priority is to operating the “First Aid Competition” for MILCOM, and since this was schedule for Wednesday, Aug 11, which was the same day as the symposium, that we must give complete priority to FAC. MILCOM apparently was not in favour of moving FAC to another day, and many plans have already been set. A motion was passed to keep our FAC on Wednesday, August 11, 2010. A motion was also passed to send a Liaison Officer to represent CIOMR at the new CIOR symposium committee for future years’ symposiums. Gen R. Kasulke nominated LCol Francois Martelet to be our CIOMR Liaison Officer. (Note his term as International VP will end in summer 2010). Carried. It was also suggested that we might structure our own plenary presentations such that one session could contain topics that would be of general interest to many CIOR officers, and hence we could open up this session for attendance for all

CIOR. It was resolved that our president should have direct discussion with CIOR to clear any misunderstandings.

8. **Representation of CIOMR to US ASMUS:** Nov 15-19, 2009.

M Gen R. Kasulke reported that CIOMR presentations were done on one full day at conference, and were well received. There were eight presenters for CIOMR. Next year's meeting will be held in Phoenix in third week of November, and he is considering dispersing all presentations throughout plenary sessions to get more exposure for CIOMR.

9. **Representation CIOMR in ICMM:**

Col Gunter Ruetter reported that he had presented at the World Congress on Military Medicine in Kuala Lumpur, Malaysia. He indicated that his presentation was well received and that he spoke at General Assembly and received the interest of many Surgeon Generals. It was suggested that further liaison with the International Committee of Military Medicine (ICMM) would be beneficial, and more information on medical reserves is needed. This will be explored with Secretary General of ICMM.

10. **Representation of CIOMR at Defence Healthcare Summit in Abu Dhabi:**

Col Gunter Ruetter reported that he also presented on CIOMR at Abu Dhabi, in United Arab Emirates, and hoped this would aid in enhancing the image of CIOMR to other organizations, and promote more interest in CIOMR.

11. **Future Congress Summer 2010, Stavanger, Norway;**

General Bratlie Jensen presented a slide show on all planning for this summer's congress in Stavanger. The congress will be held in one large hotel with all facilities in one location, with four adjacent hotels within easy walking distance for accommodation. MILCOM activities are about 20 minutes away. Costs will be kept too similar to Bulgaria. All is progressing well.

12. **COMEDS MMT-EP (Military Medical Training-Expert Panel); Col Walter Henny;**

Report Attached as Annex C

COMEDs Report by Col W. Henny. They met in April 2009 in France. Have completed Medical Evaluation Manual, 1st draft, which is to be used to assess deployability of individual countries forces to multinational roles.

13. **PfP Report: Col Walter Henny, Full Report attached as Annex D**

CIOMR Partners for Peace (PfP) was presented by Col W. Henny. He had asked that volunteers come forward to replace his role as LO. The secretary general reported that none could be found to replace Col Henny, and he graciously agreed to continue as LO. Col Henny reported that he attended workshop in Slovenia on Oct 15-18, 2009.

14. **CIOMR Liaison to DefSec: Report by Col Anne Campbell (Ret) US Army**

Col Campbell reported that work on Symposium in Stavanger continued. DefSec had been assigned one break-out session for symposium. This summer's symposium is "NATOs Comprehensive Approach". A think tank was promoted to analyse association between MOD and Reserve Associations, and to look at what work needs to be done in future.

15. **Scientific Committee Report:** Presented by Cdr. (R) Stef Stienstra

Cdr. Stienstra reported that these MWM scientific presentations were outstanding. There were a total of eight abstracts, and four of these were specific to the theme of 'Environment Extremes and its Impact on Military Operations'. This included abstracts from high altitude parachuting to cold injuries. All presentations will be posted on website.

The theme for abstracts for this summer is "Impact of Medical Reserve Officers in Civilian Catastrophic Medicine. Deadline for submissions is March 31, 2010.

No changes to bylaws of scientific committee are required.

16. **Continuing Medical Education Committee; (Sub-committee of OMC);** by Col Walter Henny

Full Report attached as Annex E

Col Henny reported that a successful workshop on MIMMS and had attendance by local Belgium Regular Force. For next summer's congress he has had discussions re ultrasound course, but this may prove too expensive to conduct a complete course. He is still exploring possibilities with a Dutch colleague. Also possible is a Plastic Surgery workshop by Maj Marc Thibert. Other possibilities include Thoracic surg workshop or burn injuries. We are restricted to MWM in Belgium for all workshops which use biological material.

17. **Operational Medicine Committee:** Presented by Capt Jason English, and LCol Juergens Priebisch: Attached as Annex A.

18. **Audit Committee Report: Capt Mauro DeAngelis (Italy) and Col Jacque Fondu (Belgium)**

The audit committee reported that all documents were examined completely and found accurate as presented by the treasurer. Total assets are 28,364.01 Euros. A motion was passed to approve and accept this audit report.

19. **Closing Remarks: by LCol Bruno Pelletier:**

LCol Pelletier concluded with his belief that we had a very fruitful meeting; He emphasized the need for the VP's to work on the COMEDs task. He hoped to see all in Stavanger.

Minutes respectfully submitted by

LCol Ross Purser, Assistant Secretary General.

Annex A:

OMC Report OMC Report MWM 2010

- Roll Call: 8 Countries present.
- Call for Elections: Col Neace (US) elected as new Vice Chair effective end of Summer Congress 2010.
- HAZMAT Manual: First drafts are complete. They were accepted as presented.
- Competition Name: LTC Pribsch calls for FAC to have a name change. It was decided unanimously to be now called the Combat Casualty Care Competition.

Name was changed to reflect initial medical care in combat vs. First Aid (Use of Tourniquets, etc).
- CIOR-CIOMR As discussed at EC
- CCCC (C4): Discussions going very well with Norwegian Host Country

Call for Judges, please canvass your countries, attendees/speakers to be included.

Scientific Committee please fill in the form during MWM.

Motion re amalgamating points of MILCOMP to include CCCC. Motion not supported, Nul issue.
- CCCC cont...: New approach for 2010. Pre course pilot program (<2 hr) given the day before the competition. (T)CCC focused.

Feedback session to be given after competition (Duration/Timing TBD).

CIOMR awards to be given at awards ceremony.

Scenario to be done in French – however scoring will be English. Will need 1 Senior/3 Judges who are fully bilingual
- YROW: OMC will present on the Tuesday a short session on either MEDPLAN or MED ESTIMATE.
- By-Laws: All members to review the by-laws over the next 4 weeks.
Capt English to complete the revision
- OMC Future: Sub Committees for Research/Stats, TOE.

Continuing Education to be rolled into OMC formally. Perhaps as a second VP chair. TOR for pre conference courses, etc.

BG Griffin suggests a static display from Host Nation demonstrating med capabilities/assets at SC.

ANNEX B

Financial Report 2009 – 2010

Francis Vanden Eynde

Lt Col (R)

Treasurer CIOMR

1. Accounts CIOMR (2009 – 2010)

Appendix A: Movement of available accounts (in €)

	<u>03 AUG 09</u>	<u>04 FEB 10</u>
Cash	1.785,23	1.054,53
Bankaccount		
ING 320-0055900-01	13.762,72	12.330,93
Bankdeposit		
ING 320-4285724-43	11.557,13	11.740,36
Total	27.105,08	25.125,82

Différence: -1.979,26

Appendix B: State revenue and expéditeur (in €)

1. REVENUES

Fees:	1.656,25
Sales:	100,00
Activities:	0,00
Finacial rev. (Interest):	192,08
Miscellaneous:	0,00
Total	1.948,33

Appendix B: State revenue and expéditeur (in €)

2. EXPENDITURES

Fees:	0,00
Purchases:	2.517,40
Gifts:	0,00
Working costs :	1.375,19
Activities:	0,00
Bankcosts:	35,00
Miscellaneous:	0,00

Total 3.927,59

Appendix B: State revenue and expenditure (in €)

3.DIFFERENCE

- 1.979,26 €

4. TOTAL LIQUIDITY CIOMR 04/02/2010

25.125,82 €

Appendix C: ASSETS (in €)

1. Current Assets:

- Cash:	1.054,53
- Bankaccount:	12.330,93
- Inventory:	3.238,19
<u>Total current assets:</u>	16.623,65

2. Other Assets:

- Deposits:	11.740,36
<u>Total Other Assets:</u>	11.740,36
TOTAL ASSETS:	28.364,01

Appendix C: Inventory (in €)

	<u>03 AUG 09</u>	<u>04 FEB 10</u>
Pins - banders	765,39	1.091,77
Coins	180,00	567,00
Cubes	180,00	180,00
Shields	0,00	1.399,42
<u>Total</u>	<u>1.125,39</u>	<u>3.238,19</u>

Purchases	2.517,40
Sales	- 58,80
Gifts	- 345,80
<u>Différence:</u>	<u>2.112,80</u>

Annex C:

Report on COMEDS Military Medical Training Expert Panel (MMT-EP)

MMT-EP met twice since my last report: in October in Brussels and in December in Bonn. There are 5 documents we've been working on:

1. A first draft of STANAG 2879 "Medical Aspects in the Management of a Major Incident/Mass Casualty Situation has been written and sent to the COMEDS Emergency Medicine Expert Panel for comments. The subsequent final version will then enter the ratification process, after which it will also be available to CIOMR.

This STANAG will be the basis for Military MASCAL training, the first steps in which are already offered by CIOMR in the workshop "Get Acquainted with MIMMS"

2. STANAG 2122 Training in First Aid, Emergency Combat Care and Basic Hygiene" is being revised. The principles of TCCC, which you can also find in the COMR publications "Field First Aid" and "Aide Memoire for Medical Personnel", will be included in the draft

3. STANAG 2544 (AMedP-22) "Requirements for Military Acute Trauma Care Training" is also being revised. The previous edition of this STANAG was commented on by CIOMR in 2004

4. Likewise STANAG 2249 (AMedP-17) "Training Requirements for Health Care Personnel in International Missions", which you commented on, also in 2004

All documents under revision will be made available to CIOMR at a later date

5. STANAG 2560 (AMedP-27) "Medical Evaluation Manual" has been finalized and has now entered the ratification process. This Manual, on which I reported during the previous MWM, will enable lead nations to evaluate and "judge" the contributions made by other nations to multinational medical units. An electronic copy of the document has been made available to the VPs, with the request to forward it to the members of their respective delegations. We in MMT-EP think that in producing this document a major step has been made regarding the quality of military medical care. For those of you who have had an to browse the Manual, I admit that the process is somewhat time-consuming, but we see no quicker way. We have not addressed the possible role of national legal requirements and restrictions; we think that is the individual nation's responsibility, if and when the need arises .

On a personal note: MMT-EP has requested me to go on representing the Reserves in that group, also after my retirement as an active reservist in July of this year. It is for CIOMR to decide.

Respectfully submitted

Walter HENNY MD

Colonel, Royal Netherlands Army Reserve

February 2010

Annex D;

Report on CIOR PfP Committee

From 15-18 October 2009 I attended the PFP Workshop in Brdo, Slovenia, where I had another opportunity to promote the work of CIOMR.

During that meeting I spoke extensively with the representative from Russia, who indicated interest for his association to become involved with CIOMR. Afterwards I emailed additional information, but I've received no further reaction so far. I understand the representative will be present during MWM 2010, and the contact will be followed up.

In contrast to my previous report, there has been guidance from the CIOR Presidency preceding the Workshop.

The committee will be renamed the "Outreach Committee", and a more pro-active stance will be taken.

The focus will be on Hungary and the Czech Republic, where contacts have been tenuous; on Belarus and Russia; on Ukraine and Moldova; on Bosnia. Moreover the countries of the Mediterranean Dialogue will be approached.

In my opinion it is worthwhile that in those contacts the work of CIOMR (as a separate organisation) is also emphasized. The contacts during the Workshops are inevitably short; for that reason I would like to suggest that the Board follows up those contacts with a more formal approach. This applies to the countries mentioned above, but also to those countries that already have a formal relationship with CIOR, but that are not (yet) represented in CIOMR.

I have indicated my wish to step down as CIOMR's representative in the Committee, in particular because of the several positions in CIOMR I hold at this moment (OMC and CEC). At the same time I'm available to help my successor and, if the need arises, to attend the PfP Workshops and Seminars in order to promote CIOMR

Respectfully submitted

Walter HENNY MD

Colonel, Royal Netherlands Army Reserve

February 2010

Annex E:

Report on Continuing Education

During the Sophia congress a successful workshop “Get acquainted with MIMMS” was held. Unfortunately there were no Bulgarian participants; we had the impression that our request to have Bulgarian colleagues made aware of the availability of this workshop, had not been followed up.

For MWM 2010 I was informed that the UK supported workshops on Neurosurgery, Obstetrical Emergencies and Maxillofacial Surgery would not be available during MWM 2010: British MoD is economizing and withdrawing support for many reservist activities. It's not clear at the moment what the consequences for the longer term will be.

During MWM 2010 we'll run “Get acquainted with MIMMS”, as will be the case in Stavanger.

For the Summer Congress there have been discussions on a workshop on “Ultrasound in Trauma” by Captain Ray WISS (Canada). In its present format it is personnel and resources intensive, and as such carries a price tag. This makes things difficult, and I'm not certain there'll be an Ultrasound Workshop in Stavanger.

Likewise talks have been ongoing regarding a Plastic Surgery workshop, for which I'm awaiting a definitive proposal from the Canadian moderator, Major Mark THIBAUT.

I'm also working on a Thoracic Surgery workshop (together with Colonel Olaf PENN) and on an “Emergency Treatment of Burns” workshop.

At present, for Stavanger only “Get acquainted with MIMMS” is definitive; information on other options will be forwarded to the Board, as soon as it becomes available.

There are 2 comments in general I would like to make:

- it is probably best to “restrict” to MWM those workshops in which will be worked with biological materials, because of the very good contacts via LTC Filip STRAGIER with the Department of Veterinary Medicine at Ghent University
- as many CIOMR delegates have already taken part in the workshops, there is a need for increased participation “from outside”. For that reason the military medical authorities of Belgium and the Netherlands have been approached, with equivocal success. All VPs are requested to speak with their active duty counterparts on the subject

Respectfully submitted

Colonel, Royal Netherlands Army Reserve

February 2010

Walter HENNY MD